



GUIDING SEND FAMILIES

Special educational needs & disabilities

Supporting children, young people and families through advocacy, mentoring, SEND guidance and preparation for adulthood.

Health & Safety Policy

Guiding SEND Families

Statement

Guiding SEND Families is committed to providing a safe environment for children, young people, families and anyone accessing services.

Reasonable steps will be taken to minimise risks and promote wellbeing during all activities.

Activities Covered

This policy applies to:

- **Face-to-face mentoring**
 - **Community-based activities**
 - **Work experience support**
 - **Public space visits**
 - **Preparation for adulthood activities**
 - **Meetings and consultations**
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Risk Management

Risk assessments will be considered where appropriate, particularly for:





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- **Community-based activities**
 - **Transport arrangements**
 - **Work experience placements**
 - **Activities involving additional risks**
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Transport

Children and young people may be transported as part of agreed mentoring, life skills, work experience or community-based activities.

Business insurance is held to cover this activity.

All legal requirements relating to vehicle safety, maintenance and insurance will be met.

Accident and Emergency Procedures

Any accident, incident or safeguarding concern will be recorded and managed appropriately.

Emergency services will be contacted where necessary.

Parents, carers or relevant professionals will be informed as appropriate.

Policy Review

This policy will be reviewed annually.

